

## **Director of Engineering**

Reports to:  
Department:  
Classification:  
Division:  
Date:  
Approved:

### **JOB SUMMARY:**

To plan and direct the accomplishment of product engineering objectives. To provide technical guidance and ensure sound engineering procedures and effective use of facilities.

### **ESSENTIAL FUNCTIONS:**

1. Plans and directs the work of the highly skilled engineering staff, placing particular emphasis on research and development to achieve product engineering objectives.
2. Confers with marketing department to consider market potential for new products.
3. Develops new products from the beginning concept to testing and full production.
4. Organizes engineering staff to accomplish goals efficiently and authorizes recruitment of additional personnel as required.
5. Monitors progress of projects, confers with project engineers, and reviews reports to see that development is progressing according to schedule and within budgetary guidelines.
6. Reports to chief operating officer on a regular basis. Works closely with that officer and the director of manufacturing to establish long-range operating goals and expansion.

### **QUALIFICATIONS:**

1. Bachelor's degree in engineering required; master's degree in engineering or business administration preferred.
2. Ten years' experience in increasingly complex supervisory positions.
3. Excellent verbal and written skills.
4. Excellent technical, conceptual, and financial skills.
5. Ability to motivate team efforts to accomplish goals.