

CHAPTER MEMBER OF THE YEAR AWARD

AFE recognizes local chapters members who demonstrate outstanding support of AFE and Chapter activities through volunteerism, sponsorship, and/or member outreach. Chapter Member of the Year reflects AFE's the mission and value proposition and works to enhance the overall membership experience within their local chapter. Award recipients in this category must complete the nominee submission process and include examples of the nominee's support of Chapter programs, outreach and events.

All nominations must be submitted electronically by Monday, August 15, 2011.

Chapter name and number _____

Chapter president _____

E-mail _____ Phone () _____

Nominated by _____

E-mail _____ Phone () _____

Award category

- Small Chapter (65 members or fewer on July 1, 2011)
- Large Chapter (66 members or more on July 1, 2011)

Submission Guidelines

1. List all volunteer and leadership positions held at the Chapter, Regional, and/or at the national level. (0 – 20 pts.)
2. Describe how the nominee has contributed to his or her Chapter to help enhance the member experience for all chapter members. (0 – 20 pts.)
3. Describe how the nominee has contributed to AFE or helped to promote the AFE value proposition and mission. (0 – 20 pts.)
4. Describe how contributions by the nominee have enhanced the facilities engineering profession. (0 – 20 pts.)
5. What are the most significant contributions to AFE and the facilities engineering profession that distinguishes the nominee and entitles him/her to receive this honor? (0 – 20 pts.)

Submission process

- Submission should cover activities from June 30, 2010 – July 1, 2011
- Forms must be submitted electronically and received at AFE no later than August 15, 2011
- Font size should be at 12-point, in an easy-to-read font such as Arial or Calibri
- One page per question is the recommended submission length (5 Pages total)
- Attachments can be added for clarification (must be submitted electronically)
- All communications regarding this entry will be directed ONLY to the individual listed in the section "Nominated by:"
- All submissions will be reviewed by the respective Region Vice President (RVP) for the nominated Chapter's region for pre-qualification.
- Nominations receiving the RVP's recommendation will be forwarded to the AFE Awards Committee for final selection.

Regional Vice President

Phone _____

Submit nominations and all attachments to AFE at TThomasHall@AFE.org or via fax to 571/766.2142